

Name of meeting: Annual Council

Date: 25 May 2011

Title of report: Proposed Amendments to Contract Procedure Rules and Financial Procedure Rules

Is it likely to result in spending or saving £250k or more, or to have a significant effect on two or more electoral wards?	No
Is it in the Council's Forward Plan?	No
Is it eligible for "call in" by Scrutiny?	Yes
Date signed off by <u>Director</u> & name	17 May 2011, David Smith, Director of Resources
Is it signed off by the Director of Resources?	Yes
Is it signed off by the Acting Assistant Director - Legal & Governance?	Yes
Cabinet member portfolio	All

Electoral wards affected: All

Ward councillors consulted: Not Applicable

Public or private: Public

1. Purpose of report

To seek approval by Annual Council to proposed changes to Contract Procedure Rules and Financial Procedure Rules for the Council year 2011/12.

2. Key points

The report of the Assistant Director, Risk and Performance, as considered by Corporate Governance and Audit Committee of 13 May 2011, is attached. That Committee agreed to recommend approval by Annual Council to the proposed amendments to Contract Procedure

Rules and Financial Procedure Rules, as set out in that report, subject to the Director of Resources considering revised wording in Financial Procedure Rules in relation to the issue of the application of changes to rollover rules to Corporate and Member led budgets, such as those for Town and Valley Committees.

3. Implications for the Council

These changes maintain an appropriate control environment for the operation of the Council's activities.

4. Consultees and their opinions

The Director Resources and Assistant Directors (Physical Resources and Procurement, Support Services, Legal and Governance) have had an opportunity to comment, and their views have been incorporated in the text.

5. Next steps

The changes will be implemented after approval by Annual Council.

6. Officer recommendations and reasons

That Annual Council approves the recommended changes to the Contract Procedure Rules and Financial Procedure Rules, as recommended by the Corporate Governance and Audit Committee.

7. Cabinet portfolio holder recommendation

Not applicable.

8. Contact officer and relevant papers

Martin Dearnley, Assistant Director, Risk and Performance 01484 221133

Background Papers: Current Contract Procedure Rules and Financial Procedure Rules.

9. Assistant director responsible

Martin Dearnley, Assistant Director, Risk and Performance.

CTE065 (180511)